UNITED STATES DISTRICT COURT
for the

for the						
District of						
Plaintiff V. Defendant))) Civil Action No.))					
SUMMONS IN A CIVIL ACTION						
To: (Defendant's name and address)						
A lawsuit has been filed against you.						
Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:						
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court. **CLERK OF COURT**						
Date:	Signature of Clerk or Deputy Clerk					

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any)			
was re	ceived by me on (date)	·			
	☐ I personally served	the summons on the individual a	at (place)		
			on (date)	; or	
	☐ I left the summons	at the individual's residence or u			
	, a person of suitable age and discretion who resides there,				
	on (date)	, and mailed a copy to	the individual's last known address; or		
	☐ I served the summe	ons on (name of individual)			, who is
	designated by law to accept service of process on behalf of (name of organization)				
			on (date)	; or	
	☐ I returned the sum	mons unexecuted because			; or
	☐ Other (specify):				
	My fees are \$	for travel and \$	for services, for a total of \$		
			• .		
	I declare under penalt	y of perjury that this information	is true.		
_					
Date:			Server's signature		
			Printed name and title		
			Server's address		

Additional information regarding attempted service, etc: